

Tips for completing the National Healthcare Safety Network (NHSN) Central Line-Associated Blood Stream Infection (CLABSI) Monthly Reporting Plan

The purpose of submitting a Monthly Reporting Plan is to inform the NHSN at The Centers for Disease Control (CDC) which Patient Safety modules a facility is reporting data for during a given month.

General Tips:

- A facility must enter a Monthly Reporting Plan for every month of the year, even those in which no modules are followed.
- Use drop down menus to update the Monthly Reporting Plan, choosing the locations, modules, procedures and events to be followed for the month.
- A Monthly Reporting Plan cannot be generated for CLABSI events until facility-specific locations are added through the NHSN website.
- A facility may enter data only for months in which a Monthly Reporting Plan has been developed.
- CLABSI data will not be reported from NHSN to CMS unless the CLABSI checkbox is selected on the Monthly Reporting Plan.
- Report CLABSI events and appropriate summary or denominator data indicated on the Monthly Reporting Plan to the CDC within 30 days of the end of the month.

Note: NHSN will not share with CMS CLABSI data for other patient care locations listed in the Monthly Reporting Plan.

Monthly Reporting Plan Options:

1. Enter a Monthly Reporting Plan conforming to one or more of the modules of the Patient Safety Component.

OR

2. Select the “No Patient Safety Modules Followed” option.

Ensure all required fields are complete and either input the specific locations and data reported for the month or select “No Patient Safety Modules Followed”. When the selections remain the same from the prior month, a “Copy from Previous Month” option is available.

Note: Use of the [**Copy from Previous Month**] button will not include ALL ICU’s, as required for CMS reporting, unless the ICU has been included in the last Monthly Reporting Plan.