**Hospital Name**

**Post-Acute Care Collaborative Kick-Off Meeting**

Date • Time

Hospital Address

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| **Objectives** |
| * Examine readmission data to identify trends and opportunities for improvement. * Establish post-acute collaborative expectations and goals. * Review the Health Services Advisory Group (HSAG) Care Transition Assessment and identify next steps. |

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| **Agenda** | | |
| 10:00 a.m. | Welcome and Introductions | Name  *Organization* |
| 10:10 a.m. | Data Review   * Hospital readmission data * Nursing home readmission data | Name  *Organization* |
| 10:40 a.m. | Introduce HSAG Care Transition Assessment   * Use the assessment to identify strengths and gaps in your organization’s current care transition program * Identify team members to complete the gap assessment with you | All |
| 11:15 a.m. | Meeting Summary and Next Steps   * Agenda items for next meeting * Establish a timeline to complete the care transition assessment | All |
| 11:30 a.m. | Adjourn |  |

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