**Hospital Name**

**Post-Acute Care Collaborative Kick-Off Meeting**

Date • Time

Hospital Address

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| **Objectives** |
| * Examine readmission data to identify trends and opportunities for improvement.
* Establish post-acute collaborative expectations and goals.
* Review the Health Services Advisory Group (HSAG) Care Transition Assessment and identify next steps.
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| **Agenda** |
| 10:00 a.m. | Welcome and Introductions | Name*Organization* |
| 10:10 a.m. | Data Review* Hospital readmission data
* Nursing home readmission data
 | Name*Organization* |
| 10:40 a.m. | Introduce HSAG Care Transition Assessment* Use the assessment to identify strengths and gaps in your organization’s current care transition program
* Identify team members to complete the gap assessment with you
 | All |
| 11:15 a.m. | Meeting Summary and Next Steps* Agenda items for next meeting
* Establish a timeline to complete the care transition assessment
 | All |
| 11:30 a.m. | Adjourn |  |

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