



Key Findings and SMART Goal Development

STEP 1: List the key findings from Gap Root Cause Analysis (RCA) and identify one area to focus on for quality improvement project.

Key Findings:

1.	
2.	
3.	

STEP 2: Develop a SMART goal for your quality improvement project. A goal is a clear statement of an intended improvement and how it will be measured. Your goal should answer the question, "What do you want to accomplish?" A goal should be short enough for everyone to remember. Well-written goals should also be SMART. Find training on developing SMART goals here: <u>https://www.hsag.com/hqic-quality-series</u>.

S	Specific	What do you want to accomplish?Who will be involved?Where will it take place?
Μ	Measurable	 What is the measure you will use? What is the current data for that measure? What do you want to decrease/increase that number to?
Α	Attainable	Did you base the measure or figure you want to attain on a particular best practice/average score/benchmark?
R	Relevant	How does the goal address the problem?
т	Time-Bound	What is the target date for achieving this goal?

Sample SMART Goal: By end of Quarter 3 2023, ensure 90 percent of discharges to home include a discharge summary and medication reconciliation to the primary care physician (PCP).

SMART GOAL:

STEP 3: Identify one or two strategies to implement that will help you achieve the goal and complete a strategy tree for each strategy.

Strategy 1: ____

Strategy 2:

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