



Using Your Pain Assessment Quality Improvement Activity (QIA) Tracker

This tracker is for internal tracking and monitoring purposes only and **should not be submitted or emailed to the Network.**

This tracker will assist you in completing your reporting via Survey Monkey each month. It will also assist your facility with ongoing monitoring and tracking of patient pain assessments follow-up plans.

Download this excel file to your computer to update and complete on an ongoing or monthly basis.

Monthly Follow-up Plans Tabs by Reporting Month: Use these tabs to track and monitor follow-up plans for patients reporting pain for the months of **March–September 2018**. Your facility should be tracking a **minimum of three patients** that have pain each month, with **at least one patient from the disparity patient population** (African America, Asian American, Asian Pacific Islander or Native American). **You can monitor/track the same three patients each month, but please choose patients you think will benefit from closer monitoring and tracking of their pain.** You should also use this tab to track monthly updates to the follow-up plans, patient involvement (if applicable), and barriers, successes, and best practices identified.

A Note About Patient Health Disparities and Patient and Family Engagement (PFE)

The Centers for Medicare and Medicaid Services (CMS) and the End Stage Renal Disease (ESRD) Networks are making addressing improvements in health disparities and PFE activities a priority in 2018. To that end, a race disparity was identified among the Pain Assessment QIA facilities; fewer Pain Assessment and follow-up plans were being completed among the minority population (i.e., African Americans, Asian Americans, Asian Pacific Islanders and Native Americans.) As noted above, the Pain Assessment QIA Tracker provides facilities with a mechanism to identify and track at least one patient from the disparate patient population each month. This is important. The monthly Survey Monkey will include questions about Pain Assessment and follow-up plans for patients in the disparity population in your facility. Additionally, each facility should be engaging in ongoing PFE activities, which include but are not limited to: inviting patients to participate in the monthly Plan of Care (POC) meetings, monthly Quality Assessment Performance Improvement (QAPI) Program meetings, and patient and family support groups. There will be PFE-related questions included in the monthly Survey Monkey.

For questions regarding the Pain Assessment QIA or the tracker, please email jwilson@nw17.esrd.net or call 650.389.1083.

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

March 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

April 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

May 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

June 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

July 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

August 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

September 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

October 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

November 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			

December 2018 Pain Assessment QIA Follow-up Plan Tracking Tool

Staff entering Pain Assessments into CROWNWeb:

Instructions: Complete the information below on a **minimum of three patients** in your facility that have pain. **It can be the same three patients each month, but please choose patients you think will benefit from focused pain monitoring and tracking**. Be sure to select **one patient from the disparate patient population** (e.g. African American, Asian American, Asian Pacific Islander, or Native American) that has pain and a follow-up plan. Include monthly updates on the patients tracked on this form. If a patient's pain is resolved, please make a notation that the patient no longer reports pain and select a replacement so that the facility is tracking at least three patients at all times. Complete all columns in this form for both the Pain Assessment tab and the applicable month's Follow-up Plans tab. Refer to this tracker when completing the monthly Survey Monkey.

This material was prepared by HSAG: ESRD Network 7, the Florida Network, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. The contents presented do not necessarily reflect CMS policy. FL-ESRD-7A1039-04092018-01

***The Network recommends having a minimum of two active CROWNWeb users, including a clinical staff person.**

CROWNWeb Unique Patient Identifier (UPI)	Is the patient in the disparity patient population (African American, Asian American, Asian Pacific Islander, Native American)?	Date pain reported and follow-up plan initiated	Type and cause of reported pain (e.g. headaches/neurological, cramps/musculoskeletal tingling/ neuropathy)	Has the Pain Assessment and/or follow-up plan been reviewed with the Interdisciplinary Team (IDT)?	Describe initial follow-up plan/intervention(s) or changes to the follow-up plan to address patient's pain	Monthly update for pain follow-up plan and patient involvement in the follow-up plan/updated follow-up plan	List barriers, successes, and/or best practices
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			
	Y/N			Y/N			