

Conferring Rights to the Health Services Advisory Group (HSAG) Hospital Quality Improvement Contract (HQIC) Group in the National Healthcare Safety Network (NHSN)

To Confer Rights and Join the HSAG HQIC Group

- 1. Log in to the Centers for Disease Control and Prevention (CDC) Secure Access Management Services (SAMS) webpage (https://sams.cdc.gov/) and access the NHSN application.
- 2. Under My Applications, click on NHSN Reporting.
- 3. The next page should be the NHSN Landing Page. Ensure your facility is selected and click on submit.
- 4. On the navigation bar on the left side of the webpage, select Group, then click Join.

NHSN Home		Membershins
Alerts		Weinber ships
Dashboard		
Reporting Plan		Groups that have access to this facility's data
Patient	+	
Event	•	Group(s)
Procedure	•	Enter ID and Password for this facility to join a new group
Summary Data	•	Group ID:
Import/Export		Group Joining Password:
Surveys	•	Back
Analysis	+	DOCK
Group	×.	Confer Rights
Logout		Join
		Leave
		Nominate

- 5. On the Membership page, enter the *Group ID*: 83573 followed by the Group Joining Password (case sensitive): Hsag2020\$.
- 6. Select *Join Group* to join the HSAG HQIC Group.

NHSN - National Healthcare Safety Network					
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Surveys		Back			
Analysis		BOCK			

- 7. Once you have correctly entered the Group ID and Group Joining Password and clicked Join Group, you will be presented with a pop-up warning message. Please read this message carefully and click OK.
- 8. Once you have joined the group and confirmed the disclaimer, you will be automatically presented with the rights conferral template for the group.